

Middletown Public Schools -Board of Education

Facilities Committee Meeting Minutes

Board of Education Conference Room “A” – October 26, 2016

The meeting was called to order at 5:32 PM.

Members Present: Deborah Cain, Vincent Loffredo, Cheryl McClellan, Franca Biales, Marco Gaylord, Jim D’Antonio, David Bauer, Michael Harris, John Cross and new member Christine Sherwood

Members Absent: Dr. Patricia Charles, Jim D’Antonio, Steve Kovach, Ed McKeon and Thomas Serra

- I. Introduced Christine Sherwood as new member
- II. Meeting minutes for 09-21-16 were accepted.
- III. Parks Bond Update/WWMS Track & Tennis Courts

Bids for the WWMS tennis courts will go out by February 1, 2017 and the contracts will be awarded in March. The project should start in April 2017. Tennis courts are first.

- IV. Status on Work Orders

John Cross stated that Principals, Tradespersons and Building Superintendents are all starting on the School Dude work order system and training will start soon. Users will be minimal on the system and work is getting accomplished by prioritizing. John Cross is aware of everything that comes in and out of the office.

- V. Spencer & Woodrow Wilson Roof Update

Woodrow Wilson is being repaired and Spencer will be done with in the next few weeks. Discussions should be held on which buildings should have solar. Michael Harris would like to see all buildings acquire solar if possible and be involved with any roof replacements. He felt that light, roof and solar would be good investments. All roof renovations would come under the Board of Education. Consideration to adding air-conditioning would be advisable before roof projects are underway.

- VI. Building Committee Update

We need to review the building and see if we should engage an architect. Preparation and organization is essential for the project.

VII. Macdonough and Farm Hill Parking Lot Update

Marco Gaylord is trying to obtain specifications in writing. The funding is secured and a plan is revised. John Cross met with Public Works and they will be administering the Farm Hill parking lot project for the Board of Education. The project is anticipated to start June 2017 after school is out.

VIII. Woodrow Wilson Update

A concern was raised that bathroom doors have been broken and are being repaired. The hardware is a very important part to keep the doors secure and safe. The air-conditioning is 100% complete.

Chairperson, Deborah Cain had concerns about the desks at Woodrow Wilson and asked if they are in safe condition and if not, they should be replaced.

IX. Building Committee Update

There was a meeting on October 6, 2016 with Malone and McBroom and the Board of Education Building Committee.

X. Miscellaneous Items

- Michael Harris stated that the selection of Snow School as the subject of the free energy audits the City received was a very good choice. Several good energy saving opportunities in the building were identified. Among other things, it was noted that many of the fans and pumps run at full speed during occupied periods. There may be the opportunity to reduce the pumping and fan energy used during mild weather. The potential for lighting upgrades and the installation of a high efficiency boiler are also noteworthy. A full report is being prepared by the Auditor. Michael will present the report to the Facilities Committee when it becomes available.
- Lawrence and Woodrow Wilson lights are deteriorating and perhaps LED lamps could be considered. Michael Harris met with Mr. Gibson from Eversource to try to get on a list to qualify to get on a "Comprehensive Plan" which would include gas and lighting together as well as to investigate a bond for the same project.
- The next meetings are: 10/19/16; 11/16/16, 12/21/16; 01/18/17, 02/15/17; 03/15/17; 04/19/17; 05/17/17 and 06/21/17. No meetings in July and August 2017.

Adjourned at 6:51 PM by Cheryl McClellan and seconded by Franca Biales.

Minutes recorded by Leslie A. Spatola

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Facilities Committee Recording Secretary